

Record of Decision taken by Executive Councillor

Decision title: Approval to award a contract for the supply and installation of UPVC double glazed windows to council owned domestic properties for 2022/23 programme

Executive Councillor making the decision: Councillor Fran Smith (Portfolio Holder for Housing)

Author Contact Details: Ian Candlish, Assistant Director Housing Property

Date of Decision: 13/07/22

Details of decision:

SWT has a long term capital programme for the replacement of UPVC windows to council owned domestic properties and has a need to put in place a contract for the supply and installation of the 2022/23 programme.

A compliant procurement exercise has been undertaken, whereby a direct award is to be made under a PCR2015 compliant framework.

The contract will be for an initial 12 month period to cover the 2022/23 programme, with an option to extend for a further 12 months.

The approved HRA budget for 2022/23 is £1,211,000.

It is recommended that SWT awards the contract with the preferred supplier.

Reasons for proposed decision:

As the contract value for this work exceeds £500,000 pounds it is thus classified as a Key Decision for the Executive to award as it exceeds the thresholds in the SWT Constitution, thus requiring 28 days notification in the Executive Forward Plan. The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 sets out that a Key Decision is one which would result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates.

The Leader of the Council can delegate the making of Executive Key Decisions to her Portfolio Holders or Officers as under Part 3 of the Constitution – Responsibility for Executive Functions - 3.1.5 – “The Leader shall determine how all executive powers shall be discharged. The Leader may: a) discharge any of those functions; or b) arrange for the discharge of any of those functions: i. by the Executive collectively, ii. by another member of the Executive, iii. by a committee of the Executive, or iv. by an officer of the Authority.”

Alternative funding options sourced:
 N/A (approvals within HRA budget).

| The below has been completed: | Name(s) | Date |
|-----------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
| Relevant ward councillor(s) consulted | N/A | |
| The following are if appropriate / applicable: Yes/No. If yes the implications should be attached to this decision notice. | | |
| Finance implications | Funding of £1,211,000 for this financial year's work is included in the approved HRA budget for 2022/23. Contract provisions will be put in place to ensure approvals are obtained for future year(s) programmes prior to placing further work orders. | |
| Unitary Council and Assets and s24 Implications (Contracts and Land Disposals) | The window contract costs are included within this business plan budget and projection. The General Consent 5 allows HRA capital contracts above £1m to proceed provided spend is included in the approved budget and business plan. | |
| Legal implications | A formal contract will be entered into with the selected contractor. | |
| Links to corporate aims | Our Corporate Strategy 2020-2024, Strategic theme for Homes and Communities includes the outcome to provide 'A district which offers a choice of good quality homes for our residents, whatever their age and income, in communities where support is available for those who need it'. | |

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| Climate and Sustainability implications | Improved energy efficiency to properties and reduction in CO2 emissions. | |
| Community Safety Implications | This work is a key part of SWT's property compliance work. | |
| Equalities Impact | N/A | |
| Safeguarding Implications | N/A | |
| Risk management | A Public Contracts Regulations 2015 compliant procurement exercise has been undertaken, and completion of works will ensure compliance with the Regulatory Standard. | |
| Partnership implications | N/A | |

Any conflicts of interest declared by Leader or Executive Members consulted on the proposed decision. If Yes provide confirmation from Chief Executive to grant dispensation for the Leader's / Executive Member's views to be considered.

None.

Decision Maker

I am aware of the details of this decision(s), considered the reasons, options, representations and consultation responses and give my approval / agreement to its implementation.

Signed:



Name: Cllr F Smith

Date: 23/05/22

Note – This decision record is for decisions taken by Executive Councillors. The decision(s) can be implemented following publication and the period for any call-in has expired.

Note: A copy should also be sent to the Governance Team – governance@somersetwestandtaunton.gov.uk